

ssMeeting Minutes  
Chapter Advisory Board Meeting  
May 16, 2016

**Attendees:** Kathleen Chrisman, Dianne Portwood, Mary Meade Lee, Vida Puryear, Sharon Simsick, Janet Wendt, Beth Hardy, Chris Bell, Judy Matthews, Carolyn Howerton, Paula Jarvis, Joyce Barry

**Not in Attendance:** Jeni DeRusha, Willie Loyall, Angela Basmajian

**Call to Order:** Meeting was called to order by Kathleen Chrisman, President at 10:05 am.

Approval of April minutes: Beth Hardy made a motion to approve the April minutes, Judy Matthews seconded. The minutes were approved.

Treasurer's report: No questions

Committee Reports:

Hospitality: No report

Newsletter: Judy Mathews reported the articles being collected for the next newsletter. The deadline is May 31

Membership: Currently we have 241 members.

Education: The purse class is June 25<sup>th</sup> at St. Andrews. Chris Bell suggested making a dress form as an M & M class. Suggestions are needed for the annual meeting, Mary Meade-Lee reported that Stein Mart is unavailable to do a fashion show for the annual meeting. Possibly it could be done for Spring Fling.

Election Committee: Nominating Committee met with and interviewed candidates. The slate of candidates is:  
President Dianne Portwood  
Vice President: Janet Wendt  
Treasurer: Joyce Barry  
Secretary: Sharon Simsick

Neighborhood Groups: We were reminded of the May 21 meeting for NGLs to get everyone on track regarding their responsibilities.  
Dianne Portwood reported that she had taken care of a situation in one of the Neighborhood groups. Through Dianne's intervention one individual who had an agenda to disrupt meetings has apologized to the group.  
Kid's Group in Charlottesville was discussed again. Four members of the group have joined the Roanoke Chapter and the Boys and Girls Club has fallen through. The question was raised, do we want to continue supporting this group as a Neighborhood? Do we need a rule in the Standing Rules that states what percent of members in each Neighborhood belong to the Richmond Chapter. Chris Bell moved and Judy Mathews seconded a proposal that we come up with wording for an addition to the Standing Rules that 75% of a Neighborhood Group's members belong to the Richmond Chapter for the group to be eligible to use the allotted funds listed in the standing rules. It was passed by the Board.  
Joyce Barry moved and Paula Jarvis seconded a proposal to include wording in the Standing Rules saying Neighborhood Group Leaders must be a member of the

Richmond ASG Chapter, however an ASG member from another chapter may be voted by the CAB into the Neighborhood Leader position. The proposal was passed. Paula Jarvis will work on the wording for both proposals.

Community Service: Beth Hardy reported that Gayla has been contacted by the Hillside Missions. They help refugee families become acclimated to life in the US. One of their goals is to teach the women to sew. Gayla has contributed machines, lessons to use them and small sewing kits. The group still needs fabric and thread.

Retail Liaison: No report

Retreat: Scholarship : The sewing machine raised \$1,000.00. The total scholarship is now \$16,842.00. The purpose of the scholarship is to use the interest to pay one-half of a child's way to camp. The child will come up with the rest. The scholarship will not be used for 3 years so it will gain interest.

Web Mistress: The web has been updated

Old Business:

Moving the Fall bazaar from St. Mathews was discussed again. The fee at the Moose Lodge would be \$550.00 but some of it might go away. We will be able to advertise in their newsletter and put posters and signs up. Chris moved that the Bazaar be moved to the Moose seconded by Joyce Barry. It passed. Dianne Portwood and Kathleen will chair the event. Mary Meade Lee will release St. Mathews. Paula Jarvis suggested that we check into advertising on the trays at McDonalds.

New Business:

The annual meeting, on September 24<sup>th</sup> was discussed and programs were suggested. One program was "A Day In The life Of A Quilt Shop Owner" with perhaps a panel of local shop owners. Another was a talk on natural fabrics. Bookmarks, coasters and jewelry tray were offered as suggestions for favors.

Meeting adjourned at 12:15pm

Submitted by: Sharon Simsick

Treasurer's Report: 04/30/2016

Dues	295.00
Interest from CD(4 years)	68.21
Member Brochures	<u>(22.19)</u>
Net Profit	<u>341.02</u>

Balance Sheet

Checking	10,819.65
Savings	5,749.01
Deposit-Conference	100.00
Toano Deposits	<u>100.00</u>
Total Assets	16,768.66

Charity Fund	(552.13)
Excess 4H Retreat Funds	(1,033.31)
Appomattox Retreat	(6,185.00)
Equity	<u>(8,998.22)</u>
Total Liabilities & Equity	(16,768.66)