

Meeting Minutes
Chapter Advisory Board Meeting
April 18, 2016

Attendees: Kathleen Chrisman, Dianne Portwood, Mary Meade Lee, Joyce Barry, Vida Puryear, Jeni DeRusha , Janet Wendt, Beth Hardy, Willie Loyal Chris Bell, Carolyn Howerton, Angela Basmajian

Not in Attendance: Paula Jarvis, Sharon Simsick

Call to Order: Meeting was called to order by Kathleen Chrisman, President at 10:10 am.

- Approval of January minutes: Chris Bell made a motion to approve the March minutes, Carolyn Howerton seconded. The minutes were approved.
- Treasurer's report: Reviewed

Committee Reports:

- Hospitality: Nothing to report
- Newsletter: Deadline for the next Newsletter is June 1. Adding photos for upcoming classes and programs. All requests need to go through Dianne Portwood. Ballot and Bio's for 2017 officers must be included in the next newsletter.
- Membership: Currently we have 237 members. West End is making new member bags as their community service project.
- Education: Reviewed the upcoming M&M classes. The next class will be Linda's on the bag with the interchangeable flap. The announcement will be made very soon as the pattern needs to be ordered for all the attendees..
- Neighborhood Groups: Dianne will have a meeting with the Neighborhood Group Leaders on May 28th at All Brands from 10:00 - 12:00 regarding what's expected of them. CAB members are invited.
- Community Service: Several items were discussed. Henrico Doctor's hospital NICU needs items, backpacks for foster children are needed and the Southside SPCA needs cat mats for their crates. Information will be made available on the website regarding these projects.
- Retail Liaison: Angela reported there are 3 more shops giving ASG members discounts. They are not in the Richmond area and are listed in our new Directory.
- Nominating Committee: Angela Basmajian, Lennette Howard and Carol Decker will be meeting at JoAnn's soon to work on the process.
- Retreat: Appomattox has been cut off at 24 people and is full.
Toana has several openings as a few individuals have dropped out. We are responsible to pay for 20 meals per day.
- Web Mistress: the website is up to date, however, several changes will need to be made after today's meeting

Old Business:

- Discussed moving November 19th Bazaar to Mechanicsville Moose Lodge. Waiting for more information before a deciding vote. Table fees will be increased due to overall cost. The rental fee is \$550.00

New Business:

- Standing Rules: Update wording to reflect changes in non-chapter member being still needs to be done
- The Treasurer will now bring the bank statement to each CAB meeting to be reviewed by the President
- Ideas for the Annual Meeting were discussed. A Fashion Show was suggested. Volunteers will be needed in addition to the CAB members.

Meeting adjourned at 11:45 am

Submitted by: Vida Puryear

Treasurer's Report 2/29/16	Treasurer's Report 2/29/16
Dues 255.00	Dues 255.00
Balance Sheet	Balance Sheet
Checking 4,911.03	Checking 4,911.03
Savings 5,680.80	Savings 5,680.80
Total Assets 10,591.83	Total Assets 10,591.83
M&M sweatshirt class (30.00)	M&M sweatshirt class (30.00)
Appomattox retreat (443.64)	Appomattox retreat (443.64)
Charity fund (619.97)	Charity fund (619.97)
Excess 4H retreat funds (1,033.31)	Excess 4H retreat funds (1,033.31)
Toano deposits (50.00)	Toano deposits (50.00)
Equity (8,414.91)	Equity (8,414.91)
Total Liabilities & Equity (10,591.83)	Total Liabilities & Equity (10,591.83)
Treasurer's Report 2/29/16	Treasurer's Report 2/29/16
Dues 255.00	Dues 255.00

Balance Sheet

Balance
Sheet