

Meeting Minutes
Chapter Advisory Board Meeting
January 18, 2016

Attendees: Brenda Burch, Kathleen Chrisman, Dianne Portwood, Paula Jarvis, Willie Loyall, Mary Meade Lee, Vida Puryear, Sharon Simsick, Jeni DeRusha, Joyce Barry, Janet Wendt

Not in attendance: Angela Basmajian, Beth Hardy, Chris Bell, Judy Matthews, Carolyn Howerton, Lugene Fernald

Call to Order: Meeting was called to order by Kathleen Chrisman, President at 10:10 am.

- Voting on Appointed Positions: Passed as Posted
 - Community Service: Beth Hardy
 - Education: Carolyn Howerton (Voting Co-Chair); Vida Puryear (Co-Chair)
 - Publicity: Paula Jarvis
 - Retail: Angela Basmajian
 - Hospitality: Mary Meade Lee
 - Membership: Jeni DeRusha; Willie Loyall (Asst.)
 - NG Coordinator: Dianne Portwood
 - Newsletter: Joyce Barry (Editor); Judy Matthews (Assistant)
 - Website: Vida Puryear
 - Honorary Retreat Coordinators: Lugene Fernald; Dianne Portwood; Chris Bell

Committees:

Annual Meeting: Mary Meade Lee, Sharon Simsick
Bazaar: Mary Meade Lee
Nominating Committee: Lenette Howard; Carol Decker

- Approval of November minutes: Vida Puryear made a motion to approve the November minutes; seconded by Mary Meade Lee. The minutes were approved.
- Treasurer's report: In Chris Bell's absence President Kathleen read the Treasurer's Report. There was discussion about a better breakdown of expenses; the need for a projected budget; money for classes. Each Committee Chair will submit a projected budget to Chris and Kathleen within the next two weeks.
- Committee Reports:
 - Education: Spring Fling date was set for April 23 from 10::00am-2:00pm at St. Mathew's Church.
 - Hospitality:
 - No report.
 - Newsletter: Joyce explained the need for different software to submit the newsletter. She will be researching price and reuse possibilities. Kathleen will be sending an email to group leaders concerning their responsibility to send neighborhood information to Joyce or Judy.
 - Membership:
 - Currently we have 236 members.

- Neighborhood Groups: A new Youth group neighborhood in Charlottesville was approved.
- Community Service: Only report service hours to one Neighborhood group or split them if you attend more than one group. There is no project as a Chapter, each Neighborhood does their own.
- Retail Liaison: Angela absent. No report
- Website: Website has been updated. Facebook being updated more.
- Publicity
 - No report.
- Retreat: Wakefield was discussed as an alternative location for Retreats

Old Business: ASG Bucks program was tabled until next meeting

New Business

- The possibility of a Spring Bazaar was discussed. Kathleen and Dianne Portwood will look into possibly using the Mechanicsville Moose Lodge.
- Also discussed the possibility of a Yard sale for members to clean out their stashes. It was also suggested to combine it with Spring Bazaar but was determined there would not be enough room to include it.
- Annual Meeting: Will be held Sept. 24 at St. Mathews. Mary Meade Lee, Sharon Simsick and volunteers from the membership will organize.
- Bazaar: To be held Nov. 19 at St. Mathews. Mary Meade Lee will be in charge, she will ask Debbie Silva to volunteer to help.. Table will cost \$10.00 for members and \$15.00 for non-members.
- Standing Rules: Tabled until next meeting.

Meeting adjourned at 12:00 noon

Submitted by: Sharon Simsick

Treasurer's Report
11/30/15-12/31/15

Dues	640.00
Newsletter	(139.22)
Bazaar	<u>170.00</u>
Net Income	670.78

Balance Sheet

Checking	3,451.03
Savings	<u>5,680.80</u>
Total Assets	9,131.83

Charity fund (619.97)

Excess 4H retreat funds(2013-15) (1,033.31)

Excess 4H retreat funds(10/2015) (434.64)

Toano Deposit 800.00

Equity (7,834.91)

Total Liabilities & Equity (9,131.83)